

**CABINET MEMBER FOR WASTE AND EMERGENCY PLANNING  
12th November, 2012**

Present:- Councillor R. S. Russell (in the Chair); and Councillor Swift.

Apologies for absence were received from Councillor Ali.

**L36. MINUTES OF THE PREVIOUS MEETING HELD ON 29TH OCTOBER, 2012**

The minutes of the previous meeting held on 29th October, 2012 were considered.

Resolved:- That the minutes of the previous meeting of the Cabinet Member and Advisers for Waste and Emergency Planning, as now submitted, be agreed as a correct record for signature by the Chairman.

**L37. MINUTES OF A MEETING OF THE HEALTH, WELFARE AND SAFETY PANEL, HELD ON 19TH OCTOBER, 2012**

The following report was submitted:-

**HEALTH, WELFARE AND SAFETY PANEL  
19TH OCTOBER, 2012**

Present:- Councillor R. S. Russell (in the Chair); Councillors G. A. Russell, Swift and Whelbourn; Mrs. J. Adams (NUT) and Mrs. S. Brook (NASUWT).

Apologies for absence received from Councillors P. A. Russell, Sharman and Wootton; and from Mrs. R. Asquith and Mrs. C. Maleham (UNISON).

**42. MINUTES OF THE PREVIOUS MEETING HELD ON 13TH JULY, 2012**

Resolved:- That the minutes of the previous meeting of the Health, Welfare and Safety Panel, held on 13<sup>th</sup> July, 2012, be approved as a correct record for signature by the Chairman.

**43. STATISTICS OF ACCIDENTS, INJURIES AND INCIDENTS OF VIOLENCE TO EMPLOYEES**

The Principal Health and Safety Officer presented the statistics of reported accidents to Council employees during the period January to September 2012, with comparative statistics for the same period in 2011.

Resolved:- That the statistical information be noted.

**44. HEALTH AND SAFETY BULLETIN**

Consideration was given to the Health and Safety Bulletin, containing recent articles and reports of legal cases relating to health and safety.

The following items were highlighted:-

- matters of interest from the Health and Safety Executive;
- myth of the month (electrical testing of office equipment);
- recent Court Cases, one incident involving the death of a construction worker who fell through a building roof.

Resolved:- That the Principal Health and Safety Officer distribute copies of the bulletin throughout the Authority and also publish the bulletin on the Council's Intranet web site.

**45. HEALTH, WELFARE AND SAFETY PANEL - OVERVIEW OF INITIATIVES AND PROCEDURES**

The Panel noted that the work of the Emergency and Safety Team has recently concentrated upon the public demonstrations which took place in the Rotherham town centre on Saturday 13th October, 2012.

**46. REPORTS ON VISITS OF INSPECTION HELD ON 21ST SEPTEMBER, 2012**

Consideration was given to matters arising from the visits of inspection made by the Panel on Friday, 21st September, 2012.

The report included the responses provided by Service Areas to the various issues raised at the inspections. Particular reference was made to:-

(a) Mowbray Gardens Community Library

The testing of the emergency lighting has still to be completed.

(b) Swinton Community Library

The lift in the building required maintenance.

(c) Swinton Brookfield Primary School

Improvements had been made to procedures in the school kitchen and the serving of meals to pupils. A further visit to this School will be made during 2013.

(d) Whiston Worrygoose Primary School

A further visit of inspection to this School is to be made by Health and Safety Officers.

(e) Sorrell Sykes Community Centre, Whiston

The necessary repairs to the boiler room door self-closing mechanism have now been completed.

(f) Godric Green Community Centre, Brinsworth

Reference was made to the security of the premises and the adjacent apartment accommodation.

**L38. PETITION - REQUEST FOR LARGER CAPACITY LITTER BINS AT BROADWAY SHOPPING PARADE, SWINTON**

Further to Minute No. L33 of the meeting of the Cabinet Member and Advisers for Waste and Emergency Planning held on 29<sup>th</sup> October, 2012, consideration was given to a report, presented by the Leisure and Community Delivery Manager concerning a petition, containing 37 signatures, from residents of Swinton, requesting the Council to look into the possibility of placing double-sized litter bins

outside the shops on Broadway, Swinton, owing to the exceedingly heavy usage from both residents and three local schools.

Arising from discussion of the petition, consideration was also given to a report presented by the Safer Neighbourhoods Manager concerning complaints received about littering at two locations in the north of the Borough area (Broadway, Swinton and Masefield Road, West Melton). The report provided information about increasing demand for neighbourhood wardens to carry out targeted enforcement and also highlighted the action which would be taken to achieve improvements at both of these locations, including the use of enforcement action if necessary.

Resolved:- (1) That the two reports be received and their contents noted.

(2) That the details of the petition concerning the shops area at Broadway, Swinton, be noted.

(3) That Leisure and Community Service Officers approach local businesses situated on Broadway Shopping parade, Swinton and discuss the voluntary emptying of litter bins outside their properties.

(4) That Leisure and Community Service Officers liaise with colleagues in Environmental Enforcement to ensure local shop keepers are fulfilling their responsibility to keep the area outside of their properties free from litter.

(5) That Leisure and Community Service Officers continue to monitor the Broadway shopping parade, Swinton and, should the actions identified above not deliver sufficient improvements, further consideration be given to the relocation of under-used litter bins.

(6) That, with regard to the complaints affecting Broadway, Swinton and Masefield Road, West Melton, the various actions, as described in the report now submitted, be taken to resolve the issues of litter building up in these areas, including:-

(i) additional neighbourhood warden patrols during November 2012;

(ii) the use of Street Litter Control Notices or Fixed Penalty Notices, as appropriate, if litter is not cleared up promptly; and

(iii) neighbourhood wardens and enforcement officers shall encourage local residents to report littering and dog fouling issues.

### **L39. EMERGENCY PLANNING UPDATE AND HEALTH AND SAFETY ISSUES**

Consideration was given to the update provided by the Emergency and Safety Manager. The update included:-

(a) Business Continuity – the Severe Winter Weather Plan is nearly complete and will be aligned to the Department of Health cold weather plan for 2012; the corporate Influenza Plan is also nearing completion; business continuity training sessions continue for Council Departments; an emergency planning exercise is being prepared for Sheffield City Council, with a similar exercise due to take place in Rotherham in February 2013.

(b) Emergency Planning – an officer had attended the National Reservoirs

conference on 7<sup>th</sup> November 2012 as a facilitator; other officers had attended the national Symposium for the Chairs of the Telecommunications Sub-Groups, to discuss telecoms resilience issues affecting the country.

(c) Health and Safety – training has been completed for Housing Champions on Estate Risk Management, to ensure that appropriate risk assessments/procedures are in place covering all activities, especially lone working employees; arrangements are being made for regular inspections of premises' (including schools) asbestos registers and legionella documentation.

Resolved:- That the update be noted and the Emergency and Safety Manager be thanked for his contribution.

#### **L40. WASTE UPDATE**

Consideration was given to the update provided by the Waste Manager, Environment and Development Services. The update included:-

(a) Sterecycle – discussions still continuing about outstanding contract matters as a consequence of this Company being in administration.

(b) Untreated waste – issues still under consideration.

(c) Landfill Allowance Trading Scheme – this scheme is in its final year (2012/2013), which is a target year; the Council expects to meet its obligations under the scheme.

(d) good progress with distribution of information leaflets to households about the revised waste collection schedules during the Winter months, 2012/13.

Resolved:- That the update be noted and the Waste Manager be thanked for his contribution.